

Cottonwood Market	Nelson Downtown Local Market	Market Fest
Saturdays 9:30-3:00 May 19 – October 27 24 markets	Wednesdays 9:30-3:00 June 13 – September 26 16 Markets	June 29, July 27, August 24 6pm - 10:30pm 3 Markets

Rates

Market	Rate	Discounts
Cottonwood Market 10x10 spot or covered table	\$21 per day \$504 for season	Take 15% off season rate for pre-paid in full by May 1 OR
Cottonwood Market log stall	\$26 per day \$624 for season	Take 10% off season rate for pre-paid 50% by May 1 (Cottonwood only) AND
Downtown 10x10 spot	\$25 per day \$375 for season	Take additional 5% off pre-paid season rate if 80% or more of your products are locally made or grown
Market Fest	\$35 per night	20% discount for non-profits
<i>Examples:</i>		
<i>Downtown full season (\$375) with prepay and local discounts (20%) = \$300 due by May 1</i>		
<i>Cottonwood log stall (\$624) with 50% prepay and local discounts (15%) = \$530.40 (\$215 due by May 1)</i>		

Ask us about partial season rates for farm produce (e.g. start in July).

Application process – Weekly Markets

Complete the application form and submit it to West Kootenay EcoSociety at markets@ecosociety.ca. **Initial vendor selection will take place in early March, so please don't delay as spaces are limited.** All vendors, whether one-time drop-ins, or long-time regulars **MUST** complete a vendor application. EcoSociety's Markets Committee will review vendor applications on a monthly basis and will approve vendors based on seniority, quality of merchandise, contribution to local self-reliance, eco-friendly and fair-trade practices, and display quality. Priority will be given as follows: 1) local vendor-grown produce, 2) vendor-made products or food, ideally from locally sourced materials, 3) locally produced crafts and supplies, 4) fairly traded imports. EcoSociety will notify you whether you have been approved as a vendor. The Market Coordinator and the Market Committee will decide which approved vendors are offered full season spaces and the location of the vendors within the market. Please review the 2012 Market Guidelines to learn more about vendor requirements (signage, setup time, parking etc).

Waiting list & Drop-in vendors

Approved vendors who are not selected for full season spots will be added to the list of drop-in vendors. For the downtown market, we anticipate having more vendors than spaces available. The Market Coordinator will select vendors from the drop-in list to fill vacancies at the Downtown Market on a week-by-week basis. Your ability to come on short notice will increase your chances of selection. For Cottonwood Market, contact the Market Coordinator before the market to let us know you will be coming.

Market Fest

Returning vendors: reserve your space by submitting your vendor application and paying in full by May 1. After May 1, vendor spots will be allocated on a first-come, first-served basis. In the week prior to the event, no registrations will be taken and no refunds will be given.

Vendor Guideline Highlights

It is expected that vendors will follow the guidelines and communicate in a responsible and cooperative manner with the public, peers and market staff in order to create a relaxed and welcoming atmosphere at the market. Vendors or customers who are not cooperative, respectful, and responsible may be asked to leave the market at the Market Managers' discretion.

- Vendor set up time is 8:30-9:30am for weekly markets, 5pm-6pm for Market Fest. Please plan to be ready when the market opens.
- Vendors are expected to stay for the duration of the market: until 3pm for weekly markets, until 10:30 for Market Fest.
- Vendors at weekly markets should arrive before 9am. If you are not at the market by 10am, we may give your space to another vendor.
- No smoking in or around the markets.
- No vendor dogs in market (Customer dogs must be leashed).
- No styrofoam may be used at the market.
- All food handling must comply with safe food practices as set out by the Interior Health Authority.
- No bottled water or beverages except those prepared by the vendor.
- Free samples are great but no large servings as others are trying to make a living.
- Food vendors wishing to attend the market on a drop-in basis must check with the manager beforehand.
- The manager may choose to limit the number of vendors of a certain type if they feel the market is saturated.
- Vendors must have a sign that says your name or your business name
- Produce must be clearly marked as to the origin (name of farm and location) and growing method (conventional/transitional/organic). We suggest a chalk board!
- All products must have prices visible.
- Vendors set their own prices.
- No wildcrafted mushrooms may be sold at the market.
- Produce that is purchased by a vendor must not compete with produce which is grown by another vendor.
- Packaging should be kept to a minimum. Sell bulk vegetables rather than bagged.
- Contact the market manager well in advance if you need to cancel a market day. The whole market suffers when we have empty booths!
- Each vendor must clean up his or her space and put tables away at the end of the day.

Complete vendor guidelines and Market information will be sent to you once your application is approved.

2012 Vendor Application



1. Name:	
2. Business Name:	
3. Phone:	4. Email:
5. Address:	
6. List all the items you plan to sell: If you need to add a product later, please discuss it with the market manager before bringing it to market.	
7. What percentage of your products do you make/grow yourself? <input type="checkbox"/> 100 <input type="checkbox"/> 75 <input type="checkbox"/> 50 <input type="checkbox"/> 25 <input type="checkbox"/> 0	
8. If less than 100%, which products do you buy from others, and from whom do you buy them?	
9. Where are your products made or grown?	
10. Describe how your products contribute to sustainability and/or local self reliance.	
11. Provide a brief description of yourself and your products that will go on our website.	
12. Describe your past experience as a vendor and producer.	
13. Are you a returning vendor? <input type="checkbox"/> Cottonwood <input type="checkbox"/> Downtown <input type="checkbox"/> MarketFest # of years:	
14. How do you plan to market your goods to the consumer (displays, signs, brochures)?	
15. Requested Markets – indicate which markets you would like to apply for. <input type="checkbox"/> Cottonwood Drop-in <input type="checkbox"/> Cottonwood Season - 10x10 or covered table <input type="checkbox"/> Cottonwood Season - Log Stall <input type="checkbox"/> Downtown Season - 10x10 (must have 80% local products) <input type="checkbox"/> Downtown Drop-in - 10x10 (must have 80% local products) <input type="checkbox"/> MarketFest June <input type="checkbox"/> MarketFest July <input type="checkbox"/> MarketFest August <input type="checkbox"/> Partial season booking. Preferred start date: _____ Preferred End Date: _____	
16. Please send a photo of your products and a photo of how you plan to display your products at your booth.	

The following questions are for growers only
17. Describe your weed and pest management practices:
18. Do you use pesticides/herbicides? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, list the products you use:
19. Is your operation certified organic? Yes No If Yes, what certification?
20. Describe your land stewardship practices:
21. Can you commit to labeling all your produce with origin and price? <input type="checkbox"/> Yes <input type="checkbox"/> No

In order to be considered for a season space at downtown market, return this application to markets@ecosociety.ca by March 1.

We will notify you of the status of your application as soon as possible, at the latest by March 15. If you are selected as a season vendor, we will advise you of the amount due. Please do not send payment until your application has been approved.

If you are a returning **MarketFest** vendor applying ONLY for MarketFest, please submit payment with your application by May 1 to reserve your space. You may mail a cheque or money order made out to EcoSociety, or you may pay online with your credit card at www.ecosociety.ca. If you are a new vendor at MarketFest, please don't send payment until we process your application (after May 1).

If you have questions about the markets or the application, please visit www.ecosociety.ca before contacting the office, as we have very limited staff in the off-season. Your patience is appreciated as we expect to receive as many as 200 applications.

Thank you for your interest in EcoSociety's local markets. We look forward to another great market season!